

MINUTES
WHPWA BOARD OF DIRECTORS MEETING, FEBRUARY 20, 2025, 7:00 PM

A. Success of program to reduce President's workload (Merritt)

The meeting revolved around discussing and assigning various tasks to board members to alleviate the workload from Merritt. Nate agreed to continue with the annual meeting preparations. Maggie expressed willingness to learn about water quality issues and participate in the Secchi disk testing, possibly with her husband's assistance. Mike volunteered to handle water quality testing, except when he's on vacation. Will agreed to schedule board meetings and water column testing, and maintain the website.

B. Use of AI summaries to create meeting minutes

In the meeting, Merritt and Will discussed the potential of using AI for note-taking during meetings. Merritt suggested that AI could provide a verbatim transcription of the meeting, which could be edited for accuracy. Will agreed, noting that AI might struggle to understand the importance of various subjects discussed. Maggie, who has been recording meetings on her phone, expressed interest in receiving the AI-generated transcript.

C. Scheduling Board of Directors meetings

The board agreed on regular meetings every other month, with the first meeting each year scheduled for the 3rd Thursday of February. Will is to schedule board meetings for February, April, June, July, and October. This schedule will cover the annual meeting in August, with the final preparation meeting in July. The board also agreed to call special meetings as needed.

D. Mountain View Road Remediation Plans; Raising the Dam; Membership Development

Merritt proposed three possible approaches to remediating Mountain View Road: a grant to remediate the entire road, a smaller grant to remediate from Linda Clapp's drive to the lower end of Mountain View Road, and simply grading the shoulder of Lakeside Drive to direct water into a swale. Maggie and Mike agreed with the third approach, suggesting starting with asking Public Works to do the grading. Merritt agreed to talk to Rebecca about reviving the grant application process for the Mountain View Road project. Merritt and Mike will approach Nick Upham at Public Works about grading the shoulder of Mountain View Road. Merritt promised to circulate Rebecca's previous report on Mountain View Road to all meeting attendees.

Merritt also mentioned the need to raise the culvert in the dam to prevent more seawater from entering. Maggie offered to work with Merritt on this project.

Maggie to learn more about water quality issues through Lake Stewards of Maine resources.

Lastly, the board discussed the need for membership development, with Mike suggesting going door-to-door to promote the organization.

E. Projects for Member Engagement

The board discusses several initiatives to engage members and promote the pond. Valerie to introduce Becky Amos, a potential new member with journalism background, at the next meeting. Becky could help with publicity. Merritt suggests an article about the eel study being conducted on West Harbor Pond.

Will is to continue advertising moonlight paddles on the website and talk to Vicki about potentially leading them.

The board also discussed other activities like wine and cheese afternoons.

The meeting concluded with Merritt agreeing to continue as president and the board expressing satisfaction with the meeting's outcomes.